



# Friends of the Library of Hawai'i Scholarship Policy Statement

The Friends of the Library of Hawai'i is offering scholarships to men and women pursuing a Master's degree in Library Science at the University of Hawai'i. Applications are available online and are accepted annually through late May. Scholarships are awarded each year by the end of August.

## Purpose

To provide financial assistance to students who are currently enrolled in the Graduate School of Library and Information Studies, University of Hawai'i, or who have been accepted for enrollment for the fall semester. Those enrolled through the HITS program must so state.

## Eligibility Requirements

1. Be a resident of the State of Hawai'i.
2. Be enrolled in the Library and Information Science Program or accepted for the fall semester at the University of Hawai'i.

## Application Deadline

In order to be considered for a scholarship, applicant must complete and submit all required materials by dated stated on website.

## Required Materials

Please complete items listed below and send to:

Attn: Scholarship Committee  
Friends of the Library of Hawai'i  
99-1132 Iwaena Street  
'Aiea, Hawai'i 96701

1. Friends of the Library of Hawai'i Scholarship Application Form (online)
2. Personal letter describing your objectives and clearly establishing your reasons for pursuing a library career. This should include any information you feel would be helpful to the Committee in considering your need for scholarship assistance. (Must be attached to application form.)
3. Read & agree to the Scholarship Policy Statement
4. Two letters of recommendation from persons other than family members who know you well and can comment on your character, ability, and potential success in librarianship.
5. Official transcripts of undergraduate work and any graduate work completed.

Please request items 4 and 5 and ask that that be sent directly to Friends of the Library of Hawai'i at the above address.

Please find the application on the FLH website at [friendsofthelibraryofhawaii.org](http://friendsofthelibraryofhawaii.org).

## General Information

The Scholarship Committee will interview applicants in late May/early June. Applicants will be contacted by email or by phone. Please be sure to include a contact number for phone interviews which need to be arranged in advance. The committee prefers personal interviews. If the committee is unable to interview you, your application may be considered incomplete, resulting in disqualification.

- Awards will be made on the basis of scholarship, character, and financial need.
- Scholarship awardees will be notified by the end of July.

In the event you are awarded a scholarship:

1. Checks for scholarships will be forwarded to winners upon receipt of a photo suitable for reproduction. Passport type “head shot” at least 2”x 2”.
2. The Committee expects the recipients of the scholarships to keep in touch with the Committee by reporting on progress at school and contemplated placement after graduation. The Committee would appreciate the recipient’s attendance at the Friends Annual Meeting held in March.
3. If the recipient does not graduate from library school within three years after receipt of the scholarship, the entire amount reverts to a loan and must be repaid within two years after last attendance at school.
4. The Committee requests that scholarship recipients volunteer with FLH for a minimum of 20 hours at a book sale or in the FLH warehouse.

All information presented will be held in strictest confidence.